

THE PONY CLUB SHOW JUMPING OBJECTS

To provide an opportunity for all Branches interested in Show Jumping to compete against each other and to encourage a high standard of riding.

Every eventuality cannot be provided for in these rules.

In any unforeseen or exceptional circumstances it is the duty of the relevant officials to make a decision in a sporting spirit and to approach as nearly as possible the intention of these Rules.

It is the competitors' responsibility to ensure that they are complying with the Rules of the competition.

The Pony Club Show Jumping Committee

Chairman Mrs Gill Loffet
 Tel: 01451 821192

Members

Mrs Peggy Alpin
Mrs Judy Edwards
Lady Jane Forbes
Mrs Clare Hadley
Lt. Col. Tadzik Kopanski
Mrs Liz Lowry
Mrs Moira Panes
Mrs Dawn Taylor
Mr Tony Vaughan-France

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NOTE:

Rules which differ from those of 2007, or need special emphasis, appear in bold type (As this note).

Changes are also sidelined.

**THE PONY CLUB SHOW JUMPING CHAMPIONSHIPS
will be held the week of 17th - 21st August 2008**

GENERAL RULES FOR PONY CLUB SHOW JUMPING

GENERAL

Except where varied below, these competitions shall be judged under British Show Jumping Association Rules, copies of which may be obtained from BSJA, Stoneleigh Park, Kenilworth, Warwickshire CV8 2LR (024 7669 8800).

1. AGE

All Members who have not attained their 21st birthday by the beginning of the current year are eligible to enter both the Team and Individual competitions. Some Classes may be open to include Associates (21 - 25 years) this will be shown in the competition schedule.

2. HORSES

- a) No horse under 5 years of age is eligible.
- b) There is no height limit
- c) Stallions can only be ridden by Members if they have obtained written permission from their District Commissioner and must wear identifying discs on their bridle in the interests of safety.
- d) Only unregistered horses and ponies and registered (BSJA/SJIA) horses as below are eligible:

The qualification for registered horses is:

- i) Grades B & C
- ii) Grade A horses which won less than £500 total (Notional) in the previous calendar year.
- iii) Horses first upgraded to Grade A in the current calendar year irrespective of winnings.

The qualification for registered ponies is:

- i) Grades JD and JC Ponies
 - ii) Grade JA ponies which won less than £300 total (Notional) in the previous calendar year.
 - iii) Ponies first upgraded to JA in the current calendar year irrespective of winnings.
- e) Horses and ponies imported from Ireland will be graded in accordance with their points as reported by the Show Jumping Association of Ireland by converting points to pounds sterling by multiplying by a factor of 9 for horses or 2.5 for ponies.

This applies to both re-registered and unregistered horse and ponies.
(i.e. Horses £9.00 = 1 point, Ponies £2.50 = 1 point)

3. DRESS

The Pony Club expects competitors to wear plain dress. Any extra detail will be marked down in a tack and turnout competition. New equipment is not expected, but what is worn must be clean, neat and tidy.




The Competitor is ultimately responsible for complying with all Rules relating to Dress for the particular Discipline they are participating in.

a) **Hats**

- i) It is mandatory for all Members to wear a protective helmet manufactured to one of the minimum standards listed below. It must bear the CE mark and a quality symbol, either the BSI Kitemark, the SAI Global symbol or the official Snell label with number.

The CE symbol on its own is not sufficient to ensure consistent standard of manufacture. The PAS 015:1998 and the Snell E2001 meet higher impact criteria and therefore give more protection.

For cross-country riding (including Eventing, Tetrathlon, Horse Trials, tests and training) over fences 0.80m high and above; a jockey skull cap with no fixed peak must be worn. It is also strongly recommended that a jockey skull cap is worn for cross country riding even over lower fences.

<p>PAS 015:1998 or EN 1384:1996 BS EN 1384:1997 with the BSI Kitemark</p>	<p>Snell E2001 with the official Snell label and number</p>	<p>AS/NZS 3838 1998 or AS/NZS 3838 2003</p>
<div data-bbox="142 549 335 652" style="border: 1px solid black; padding: 5px; text-align: center;">  <p>BSI Kitemark</p> </div> <p>NB The prefix 'BS' on the EN 1384 standard does not mean that the hat has undergone batch testing by the British Standards Institute – the hat must contain the BSI Kitemark as well.</p>	<div data-bbox="446 549 639 652" style="border: 1px solid black; padding: 5px; text-align: center;">  </div>	<div data-bbox="742 549 929 652" style="border: 1px solid black; padding: 5px; text-align: center;">  <p>SAI Global</p> </div>

The fit of the hat and the adjustment of the harness are as crucial as the quality. Members are advised to try several makes to find the best fit, the hat should not move on the head when the head is tipped forward.

Hats must be replaced after a severe impact, subsequent protection will be significantly reduced. Hats deteriorate with age and should be replaced after three to five years depending upon the amount of use.

Hats, with a cover, must be worn when mounted (this includes at prize-giving) with a chinstrap fastened at all times. For Dressage, Show Jumping and Mounted Games the cover shall be dark blue or black only. **Hats with vertical plastic / metallic strips are permitted.** The Official Steward/ Organiser may, at his discretion, eliminate a competitor riding in the area of the competition without a hat or with the chinstrap unfastened or with a hat that does not comply with these standards.

Children under 9 years old - Medical advice is that children's neck muscles do not develop adequately to support a fairly heavy helmet until the age of nine. Therefore it may be appropriate for children under nine years of age to wear a lightweight hat made to comply with above requirements.

Hats with long ventilation slits are not allowed for Members over nine years old.

Hat Checks and Tagging - Hat Checks and Tagging - The Branch DC will appoint two Branch officials (one of whom may be the DC) who are familiar with The Pony Club rule for hats to carry out hat checks and tag each hat that complies with the above requirements with a Pony Club hat tag.

Hats fitted with a Pony Club tag will not need to be checked on subsequent occasions. Tags may only be fitted by one of the two appointed Branch officials after they have personally checked the hat. Tagging indicates that a hat meets the above standards, NO check of the fit and condition of the hat is implied. It is considered to be the responsibility of the Member's parent or guardian to ensure that their hat complies with the required standards and is tagged before they go to any Pony Club event. Also to ensure that the manufacturer's guidelines with regard to fit and replacement are followed.

ii) The Official Steward/Organiser may, at his discretion, eliminate a competitor riding without a hat or with the chin strap unfastened.

A Competitor whose hat comes off, or chinstrap comes undone, whilst riding in the competition must, on penalty of elimination, replace it, or do it up, before continuing.

He may dismount without penalty to recover the hat or have it passed up from the ground, or he may stop without penalty to do up the chinstrap.

The clock shall not be stopped. If the hat comes off, or the chinstrap comes undone, in the middle of a double, treble or multiple obstacle, the obstacle may be negotiated first.

Any circles which a competitor completes in the course of recovering the hat, or doing up the chinstrap, shall not be penalised.

iii) Hair - In the interest of Safety long hair should be secured appropriately.

b) Body Protector Rule

The Pony Club does not make the use of body protectors compulsory, **except for all cross-country riding and Pony Racing whether it be training or competing.** The responsibility for choosing body protectors and the decision as to their use must rest with Members and their parents. **It is recommended that a rider's body protector should not be more than 2% of their body weight.**

c) Jackets - **must be worn with a Pony Club tie or a hunting stock.** Jackets may be removed during riding in, provided the competitor is wearing a shirt with sleeves. Numbers should be worn at all times.

d) Breeches - Dark coloured breeches may not be worn. Plain black or brown half chaps worn with standard riding or Jodhpur Boots of the same colour are allowed. Tassels are not allowed.

e) Jewellery - No jewellery is allowed for safety reasons, other than a wristwatch, a wedding ring, a stock pin worn horizontally or a tie clip.

It is recommended that stock pins are removed for Cross Country. Members who are contemplating piercing their ears or any other part of their body should be aware that they will not be allowed to compete until such time as the "sleepers" can safely be removed. The reason for this is that sleepers have in the past caused injuries following falls.

There are vulnerable blood vessels behind the ear and if the facial nerve is pierced partial paralysis of the face can occur.

f) Electronic devices (i.e. headphones, mobile phones etc. enabling another person to communicate with the rider) are not allowed whilst the rider is competing.

- g) *Footwear* - Only standard riding or jodhpur boots with a **fairly smooth, thin sole** and a well-defined square cut heel may be worn. Plain black or brown half chaps may be worn with jodhpur boots of the same colour. Tassels and fringes are not allowed. No other footwear will be allowed. Stirrups should be of the correct size to suit the rider's boots. They must have 7mm (¼") clearance on either side of the boot. (stirrup rule would also remain in Saddlery & Dress).
- h) *Button Holes* - shall not be worn.
- i) While walking the course and when dismounted in the collecting ring, competitors must be tidily dressed but not necessarily in riding clothes.
- j) *At Prize-giving* - mounted or dismounted, competitors must be correctly dressed in their competition riding clothes. Only tack that falls within the rules of the competition will be allowed.
- k) *Riders' Legs* - neither the feet nor the stirrup leathers or irons may be attached to the girth, nor the feet attached to the stirrup irons.

4. SPURS

Spurs may be worn at Rallies and other events with the permission of the District Commissioner. Members without the B Test should carry proof of this permission. Only blunt spurs, without rowels or sharp edges, may be worn. If the spurs are curved, the curve must be downwards and the shank must point straight to the back and not exceed 3cm in length. Sharp spurs may not be worn. **Spurs that have a smooth rotating rubber or plastic ball on the shank are permitted.**

5. WHIPS

No rider may carry, use or permit to be used a whip greater than 75 cm or less than 45 cm in length overall. Riders may not hit their horse/pony before the start of the course and may be eliminated for doing so at the Judges discretion.

6. SADDLERY AND EQUIPMENT

The Pony Club expects competitors to wear plain saddlery. Any extra detail will be marked down in a tack and turnout competition. New equipment is not expected, but what is worn must be clean, neat and tidy.

The Competitor is ultimately responsible for complying with all Rules relating to Saddlery for the particular Discipline they are participating in.

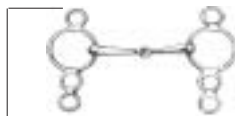
Saddlery and Equipment shall be correctly fitted.

- a) *Saddles* - Type optional.
- b) *Saddle Cloths* – Plain saddle cloths, including 'Polypads' in black, brown, white, cream or dark blue. Saddle cloths in Branch colours with appropriate Branch logos are allowed when competing for the Branch. Logos must not exceed 200cms.sq.

- c) Stirrups should be of the correct size to suit the rider's boots and should have 7 mm (1/4") clearance on either side. **Where synthetic stirrup leathers are used, it is recommended that they are used in conjunction with safety stirrups.**
- d) *Bridles* - For safety reasons leather bridles are recommended.
- e) *Bits* - Mouthpieces may only be used in their manufactured form without any additional covering to or on any part.
Bits of rubber, nylon or other synthetic materials are permitted. Mouthpieces must be coloured black, brown or white.
- i) **Thin Bits – In the opinion of the Official Steward and the Tack Officials, bits deemed to be excessively thin in the mouthpiece will not be accepted.**
- ii) Pelhams or curb bits of any kind may only be used with both bit and bridoon reins, or with a single rein attached to a leather 'D' joining the bit and bridoon rings. **Globe Pelhams are only allowed for small ponies at Rallies and Branch Competitions. They are not allowed at Area or Championship level.**
- iii) Kimblewicks, if used, must have the reins attached to the main 'D' only.
- iv) **Gags - Gag snaffles, Continental and American Gags may be used, with a smooth, Cherry Roller or Waterford mouthpiece and may be used with one or two pairs of reins or leather 'D's. The length of the shank, measured from top to bottom shall not exceed 19 cm (7.5"). Elevators (which have a fixed mouthpiece) are not permitted.**



19cm (7.5")



- v) **Curb Straps** - are allowed only when fitted on the ring to which the check pieces are attached.
- vi) **The following are not allowed/permitted:**
Bitless bridles
Hackamores
Mikmar type / brand bits (see picture) i.e. **bits with squared mouthpieces are not permitted.**
Combination bits (see picture)
Split Rein
Ernest Dillon Reins



- f) *Martingales* - The only martingales permitted are Irish, Standing, Running or Bib only one of which may be worn at the same time.
Standing Martingales may be attached only to the cavesson portion of the noseband fitted above the bit.
- g) Nosebands - The only nosebands permitted are Cavesson, Drop, Flash, Grakle (including Mexican), Combination or Kineton only one of which may be worn at the same time, except when used with a standing martingale when the addition of a cavesson is allowed. **All nosebands must be correctly fitted and not cause discomfort.**
- h) Market Harboroughs and running, draw or check reins of any kind are forbidden. (A running, draw or check rein is one which is attached to the saddle, girth, martingale or breast plate on the horse). Split reins are not allowed.
- i) Blinkers or any attachment to the horse/pony or bridle, which may affect the animal's field of vision are prohibited. Sheepskin may be used on the cheek pieces of the bridle providing the sheepskin does not exceed 3cms in diameter measured from the animal's face.
- j) The use of string, twine or cord in or round the horse's mouth is forbidden.
- k) Bit guards made entirely of rubber and smooth on both sides are permitted.
- l) The Official Steward has absolute discretion to forbid the use of any bit, gadget or spur which he considers cruel.
- m) Competitors using Saddlery and Gadgets which are not allowed in the competition will be eliminated. Lungeing in side reins, but not bearing, check or balancing reins, is permitted.
- n) Saddlery and equipment used during the Tack and Turnout Competition must be the same as that worn throughout the competition, except by permission of the Official Steward/Organiser

7. ELIGIBILITY - General

No Member may ride more than 3 horses or ponies in the same competition. This rule applies equally to second round and final competitions for which horses and/or riders have qualified from a previous competition. **This however does not apply to Area Competitions.**

8. CONCUSSION

Riders concussed in the course of the competition are not allowed to ride again until certified fit by a Doctor, and on no account on the same day.

Official Stewards, when appointed and if not, Organisers, in conjunction with the judges, are responsible that this rule is enforced.

9. DISQUALIFICATION

The Official Steward, Chief Judge or Organiser may disqualify a competitor at any stage of the Competition.

- a) for dangerous riding, or
- b) if, in his opinion, the horse is lame, sick or exhausted, or
- c) for misuse of whip or spur, or ill-treatment of the horse, or
- d) for any breach of the Rules.
- e) for unseemly behaviour, including bad language.

10. UNSEEMLY BEHAVIOUR

Unseemly behaviour on the part of riders, team officials, or team supporters will be reported as soon as possible by the Official to The Pony Club Office, and they may be penalised by disqualification of the Branch or Branches concerned for a period up to three years.

Any competitor who in the opinion of the Official Steward, or Organiser, has been extremely rude or aggressive towards any officials at a competition or who has behaved in an aggressive or unfair manner to their horse may be disqualified.

11. SUPPLIES AVAILABLE FROM THE PONY CLUB OFFICE

We suggest that you order your supplies 21 days in advance.

- a) Rules of The Pony Club Show Jumping - £2.00 each.
- b) White/NCR Score Pads - £1.50 (200 competitors per pad).
- c) A3 Team score book pads - £ 4.00 (180 teams per pad).
- d) Eventing SJ Phase score pads - £1.50 (200 competitors per book)

12. SPONSORSHIP

In the case of competitors and horses, no form of advertising, and this includes a sponsor's name, may appear on the competitor's or horse's clothing and equipment at any Pony Club competition. This does not preclude the wearing of clothing for horses or riders that has been presented by sponsors of the Championships in the current or previous years. Sponsors at Area Competitions must not be business competitors of the main sponsors of the discipline, and must be approved by The Pony Club Office.

Any advertising material that is used by sponsors, whether it be in the form of display banners or programme material, must be tasteful, and not inappropriate to the image of The Pony Club.

13. INSURANCE

The Pony Club Third Party Legal Liability Insurance Policy is extended to give cover for all the official Area Competitions and the Championships. Details of this insurance are given in the "Administrative Notes" in the current issue of The Pony Club Year Book.

In the event of any accident, loss or damage occurring to a Third Party or to the property of a Third Party (including the general public and competitors) no liability should be admitted, and full details should be sent at once to The Pony Club Office.

14. HEALTH & SAFETY

In accordance with Pony Club Health and Safety Guidelines the organiser or a representative must carry out an inspection of the competition site prior to the competition and complete a Pony Club competition risk assessment check list.

15. LEGAL LIABILITY

Neither the organisers, nor any person acting on their behalf accept any liability for any loss, damage, accident, injury or illness to horses, riders, spectators or any other persons or property whatsoever.

Health, Safety and Welfare

The Organiser of this Event has taken reasonable precautions to ensure the health and safety of everyone present.

For these measures to be effective, everyone must take all reasonable precautions to avoid and prevent accidents occurring and must obey the instructions of the organiser and all the Officials and Stewards.

16. GUIDELINES FOR BRANCH TEAM & INDIVIDUAL COMPETITIONS

(not Area or Championships)

These Competitions should follow the principles of The Pony Club Show Jumping Rules.

Every Pony Club Show Jumping competition of any level should nominate an Official Steward. This can be either the Organiser of the competition or someone nominated by the Organising Branch. The Official Steward has absolute discretion to forbid the use of any bit, gadget or spur which he considers cruel or misused. The Official Steward can eliminate any competitor.

It is recommended that a Steward should be appointed to check the tack of each horse but the competitor remains responsible for complying with the rules for Saddlery.

The size of the fences should be modified according to the age and ability of the competitors.

The first round should be relatively easy, but the fences should be raised for the second round.

17. THE COURSE

a) General

- i) It is recommended that a BSJA Panel Course Designer is used if possible.
- ii) It is important to use some 'fill-in material' so that the fences look inviting. Hollow plastic poles are not allowed.

b) The Course

- i) If possible the first two fences should be sited to be jumped towards the Collecting Ring.
- iii) One third to one half of the obstacles should be spreads and must include at least one square oxer.

iv) Distances - Unless the competition class stipulates the height of pony the distances should be for horses.

In a course designed for a mixed class (horses and ponies) it is important not to use difficult committed distances so that ponies can adjust their strides. There should be no three stride distances anywhere in the course. There must be no less than five strides on the approach or following any combination, (either double or treble).

Except where the rules for the competition stipulate and there is a significant mix of sizes of ponies/horses, one or two double combinations instead of a double and a treble may be better suited to the competition.

- v) When the second or third element of a double or combination is a spread, the distances must be as for two non-jumping strides.
- c) **Safety Cups** - It is strongly recommended that Branches use Safety Cups at all levels and consider investing in these cups when updating their own Show Jumping fences.
To be used on the back rails of spread fences and middle and back rails of triple bars. Safety Cups will be compulsory for Open, Intermediate and **Novice** Area and above competitions.

18. PLAN / INSPECTION / ACCESS

A plan of the Course shall be displayed by the time the Course is ready for inspection showing:

- a) The Course to be jumped and its length.
- b) The Time Allowed and the Time Limit.

INSPECTION - The Course shall be ready for inspection by Competitors a reasonable time before the start of the Competition.

ACCESS TO THE RING - Prior to the start of the Competition, no competitor may enter or practise in the ring mounted.

19. PRACTICE FENCES

- a) Competitors must use only the practice fences provided in the exercise area.
- b) The practice fences must be marked appropriately and must be jumped with red on the right and white on the left.
- c) Practice fences shall not exceed, in height or spread, the maximum dimensions for the fences in the current round.
- d) Practice Fences shall be monitored, and shall not be used when the Steward is absent. See particularly BSJA Rule regarding Practice Fences.

20. EXERCISE

- a) Competitors must exercise their horse/pony in the area provided. Horses may not be exercised in the Car Park or Horsebox area or among spectators.
- b) On the day of the Competition, horse/pony may only be ridden by the rider who is riding the horse/pony in the competition.
- c) Persons other than the competitor may lunge the horse, or horse and rider.
- d) Whilst exercising, warming up or competing it is **ONLY** permissible to use the saddlery allowed under the rules.

RULES FOR JUDGES

21. FAULTS FOR PONY CLUB SHOW JUMPING COMPETITIONS

FAULTS

Knockdown	4 faults
Foot on lath, tape and/or strip or in water	4 faults
First disobedience	4 faults
Second disobedience	8 faults
Third disobedience	Elimination
Fall of rider	8 faults
Second fall of rider	Elimination
Fall of horse	Elimination

22. TIME FAULTS

One Time fault is incurred for each commenced second in excess of the time allowed. Failure to complete the Course within the Time Limit incurs Elimination. (NB Time Limit = twice time allowed)

23. TIMING

If possible, electronic timing should be used. If this is not available, two timekeepers with stop watches must be used.

24. TIME PENALTIES

Time penalties are incurred when an obstacle is displaced as the result of a disobedience on the following scale.

- i) **Starting the clock following a stop will be taken from take off or attempted take off and 6 seconds added.**
 - ii) At a single obstacle, at the first obstacle of an open or closed combination or at subsequent obstacles of a closed combination **6 seconds**
 - iii) At the second obstacle of an open combination **6 seconds**
 - iv) At the third or subsequent obstacle of an open combination **6 seconds**
- Time penalties are added to the time taken to complete the round before the calculation of time faults.

25. FALLS

- a) General
- i) A horse is considered to have fallen when the shoulder and quarters on the same side touch the ground or touch the obstacle and the ground simultaneously.
- ii) A rider is considered to have fallen when there is separation between him and his horse which necessitates remounting or vaulting into the saddle.
- iii) The first fall of rider during each round anywhere on the course, including a fall prior to starting and during interrupted time incurs 8 faults in competitions judged under Table A. The second such fall incurs elimination in any competition.
- iv) Following a fall, continuing the course from a position which is nearer to the next obstacle or to the finishing line than the point at which the fall occurred incurs elimination.

- v) A disobedience and a first fall at the same obstacle incur the faults (4) or elimination appropriate to the disobedience plus 8 faults for the fall.
- vi) If as the result of a first fall on landing over an obstacle A or subsequent obstacles, the horse fails to attempt the next obstacle of the combination, the competitor is penalised 8 faults for the fall and is not penalised for a disobedience. The procedures for ringing the bell and stopping the clock must be applied.

26. DISTURBING THE OBSTACLE AS THE RESULT OF A DISOBEDIENCE AND/OR FALL

- a) A disobedience and/or fall which disturbs the obstacle, including the displacement of a lower element, such that the obstacle must be re-erected and/or checked incurs a **6 second** time penalty in addition to the faults and/or elimination incurred (a).
- b) The bell is rung and the clock is stopped immediately, except in the case of a first fall when the bell is rung immediately, but the clock is not stopped until the rider has remounted.
- c) If following a fall the obstacle has been re-erected and checked and the bell has been rung the second time before the rider has remounted, the clock is left running throughout and no time penalty is incurred.
- d) Penalties at Combinations

If there is a disobedience and/or fall at obstacle B or subsequent obstacles of a combination without disturbance of that obstacle and any of the previous obstacles have been disturbed and require re-erection or checking, the procedures for ringing the bell and stopping the clock in (b) must be applied.

- e) **The clock is restarted at the moment when the horse takes off or attempts to take off at the obstacle where the refusal occurred. If a disobedience occurs at the second or subsequent part of a combination the clock is restarted when the horse takes off or attempts to take off at the first element of the combination.**

Before leaving the arena after being eliminated as a result of a third refusal or run out, or fall of rider, the competitor may make up to two attempts to jump any single obstacle in the arena in the direction as indicated on the course plan. (The above does not apply to elimination resulting from a fall of the horse.)

HEIGHT CONVERSION TABLE - METRES TO FEET AND INCHES					
Metres	Feet/Inches	Metres	Feet/Inches	Metres	Feet/Inches
0.50	1' 7 ½"	1.10	3' 7 ½"	1.70	5' 7"
0.55	1' 9 ½"	1.15	3' 9 ½"	1.75	5' 9"
0.60	1' 11 ½"	1.20	3' 11"	1.80	5' 11"
0.65	2' 1 ½"	1.25	4' 1"	1.85	6' 1"
0.70	2' 3 ½"	1.30	4' 3"	1.90	6' 3"
0.75	2' 5 ½"	1.35	4' 5"	1.95	6' 5"
0.80	2' 7 ½"	1.40	4' 7"	2.00	6' 6 ½"
0.85	2' 9 ½"	1.45	4' 9"	2.05	6' 8 ½"
0.90	2' 11 ½"	1.50	4' 11"	2.10	6' 10 ½"
0.95	3' 1 ½"	1.55	5' 1"	2.15	7' ½"
1.00	3' 3 ½"	1.60	5' 3"	2.20	7' 2 ½"
1.05	3' 5 ½"	1.65	5' 5"	2.25	7' 4 ½"

AREA & CHAMPIONSHIP COMPETITIONS
To be used in conjunction with all General Rules

27. Eligibility for Area Competitions and the Championships

The District Commissioner is required to certify the eligibility of horse and rider as follows. Should a breach of eligibility subsequently be discovered, then The Pony Club Office may disqualify the offending competitor.

Applicable to all three levels – Open, Intermediate and Novice

1. No horse or rider may compete at more than one level of Area Show Jumping (Open, Intermediate or Novice) in any one year, nor may any horse be ridden more than once in any one year in any of the qualifying competitions or at the Show Jumping Championships.
2. No competitor may ride more than once in any one year in any Pony Club Area Show Jumping competition or at the Championships. **Except for a competitor who has qualified for either the Open or Intermediate Individual and Team competition at the Championships in Show Jumping.**
3. All Members who have not attained their 21st birthday by the beginning of the current year are eligible to enter both team and individual competitions.
4. At the closing date for entries for Area Competitions only unregistered (BSJA) horses and ponies and registered horses as below are eligible:
Grades B & C / Grade A horses which won less than £500 total (Notional) in the previous calendar year / Horses first upgraded to Grade A in the current calendar year irrespective of winnings.
The qualification for registered ponies is:
Grades JD and JC Ponies / Grade JA ponies which won less than £300 total (Notional) in the previous calendar year / Ponies first upgraded to JA in the current calendar year irrespective of winnings.
Horses and ponies imported from Ireland or horses and ponies graded with points awarded by the Show Jumping Association of Ireland will have those points converted to pounds sterling by multiplying by a factor of 9 for horses or 2.5 for ponies. This applies to both re-registered and unregistered horses and ponies. (i.e. Horses £9.00 = 1 point, Ponies £2.50 = 1 point)
5. Horses must be 5 years of age or over and there is no height limit.
6. Stallions may only be ridden by Members if written permission is obtained from their District Commissioner and they must wear identifying discs on their bridles in the interests of safety.
7. All horses and ponies must have genuinely participated at a minimum of 3 working rallies since 1st July in the previous year, one of which must have been in the current year, with a Member of The Pony Club.

8. All riders entered must be active members of the stated Branch of The Pony Club who have participated at a minimum of three working rallies of this or their previous Branch since 1st July in the previous year, excluding team practices and coaching, and have been Members of The Pony Club since at least the 31st January in the current year. Attendance at camp counts as one working rally. The District Commissioner has discretion in the case of those who are working.
9. In the case of a transfer of Branch since the previous year's competition, the Transfer Rule in the current Pony Club Year Book will be enforced.

INTERMEDIATE

- i) Combination of horse and rider must not have represented any Branch in Open Area Show Jumping or above in previous years.
- ii) Combinations must not have competed in BSJA or SJAI competitions **above** 1.05m in the 1st round.
- iii) ***Combination of horse and rider must not have represented any Branch at the Intermediate Show Jumping Championships on more than two occasions.***

HORSES/PONIES

- i) Must not be currently registered with the BSJA/SJAI in Grades A or B or JA or have been registered in these grades in the previous two years.

NOVICE

- i) Combination of horse and rider must not have been placed 1st – 6th in ***the Individual or*** Team Competition at the Novice Championships in Show Jumping.
- ii) ***Combination of horse and rider must not have represented any Branch at the Novice Show Jumping Championships on more than two occasions.***

RIDERS

- i) ***Riders wishing to compete at Novice Show Jumping may not compete at Intermediate or Open Level in Show Jumping or Eventing or Open Tetrathlon in the current year or have done so in previous years.***
- ii) Must not compete in any class **above** 0.95m in 1st Round under BSJA or SJAI Rules.
- ii) Must not have passed their 'B' Test Riding.

HORSES/PONIES

- i) Must not compete at Pony Club Open or Intermediate Area level in Show Jumping in the current year but may have done so with another rider in preceding years.
- ii) Must not be currently registered with the BSJA in Grades A or B or JA or the SJAI equivalent or have been registered in these grades in the previous two years.

28. COURSE DIMENSIONS

- a) **General** (Open, Intermediate & Novice)
- i) **See all of Rule 17.**
- ii) It is important that only Jumps of BSJA Standard/equivalent are used. Safety Cups are compulsory for Open, Intermediate and **Novice** Area and above.
- iii) Speed - 325 Metres per minute.
- iv) The First Round should be fairly easy to enable most teams to get round and to reduce eliminations to a minimum. The track should be altered for the second round which should be more difficult so as to ensure a result and avoid having too many teams in the 'jump-off'. It should include a fair proportion of fences of maximum height and spread. When the second or third element of a double or combination is a spread, the distances must be as for two non-jumping strides.

OPEN

Area:

1st Round: Fences will not exceed 1.10 m in height or spread, with the exception of the triple bar which may be 1.50m in spread.

2nd Round: Fences will not exceed 1.15m in height or spread. The triple bar may be 1.70m in spread.

A Water Tray or Jump will be included in the second round. It shall not exceed 3.35m in spread

Jump off: A shortened track will be jumped and the fences may be raised.

- i) There shall be a minimum of 9 numbered obstacles in each round of which at least two in each case shall be combinations - two doubles in the first round and a double and a treble in the second, which should be one hole lower than maximum height.

Championships:

1st Round: Similar to the second round at Area Competitions, and may include a water jump.

2nd Round: A Water Jump will be included and some fences raised.

- ii) The Track will be altered for the second round.
- iii) Jump off: A shortened track will be jumped and the fences may be raised.
- iv) No parallel or ascending oxer may be wider than it is high.

INTERMEDIATE

Area: First Round - 1.00m
Second Round - 1.05m

There will be two double combinations (no treble combination).

The second part of all combinations must be uprights.

A Water Tray may be included in the second round.

Championships: First Round - 1.05m
Second Round - some fences will be 1.10m

There will be two double combinations (no treble combination).

The second part of all combinations must be uprights.

A Water Tray will be included in the second round.

NOVICE

Area:	First Round -	0.90m
	Second Round -	0.95m

**There will be two double combinations (no treble combination).
The second part of all double combinations must be uprights.
A Water Tray may be included in the second round.**

Championships:	First Round -	0.95m
	Second Round -	1.00m

**There will be two double combinations (no treble combination).
The second part of all double combinations must be uprights.
A Water Tray will be included in the second round.**

29. METHOD OF JUDGING

- (a) This is a two round competition with the best three in each round to count, this may not necessarily be the same three.
- (b) If a Team is Eliminated in the first round any member not Eliminated will be allowed to jump in the second round. If a team member is Eliminated in the first round he/she may jump again in the second round, provided the Team has not been eliminated, and is eligible to count.
- (c) In the event of equality for first place at the Championships or qualifying places at Area Competitions, there shall be one jump off against the clock. The whole team jumps irrespective of previous faults or eliminations and the best three in each team count.
If their jumping faults are equal, their aggregate times decide.
- (d) The aggregate times will be taken of the best three of all teams in the second round, so that any minor placings remaining after the jump-off are filled without the need of a further jump-off.
- (e) If a team has four members, all four must jump in both rounds to qualify the whole team for the jump-off - i.e. any member of that team not jumping in both rounds may not jump in the jump-off.

Championships - In the event of an invited or International Team being the clear winner and there being two or more National Teams tying for second place, there will be a jump off against the clock between one nominated member of each team involved to find the National Champions.

FORM OF THE PONY CLUB SHOW JUMPING COMPETITION

Each Pony Club Area shall organise a qualifying competition in the Summer. Branches shall compete within their own Areas.

The Competition comprises:

The Inter-Branch Team Competition.

The Individual Competition open to all competitors in the Inter-Branch Team Competition, whose scores are automatically counted for this competition, and to additional individual competitors.

Proprietors of Pony Club Centres may enter teams and individuals in the Novice and Intermediate Area Competitions only, under the same rules as apply to Branch entries. Where a rule states District Commissioner, Centre Proprietor also applies, and where Branch is stated, Centre applies.

30. THE COMPETITION COMPRISES

a) THE TEAM COMPETITION

Teams of four or three **Members** from each Branch of The Pony Club in Great Britain and Northern Ireland. No competitor may ride more than once in any one year in The Pony Club Area Competition or at the Championships, or in more than one team.

b) COMBINED TEAMS

If a Branch has a Member/Members who are not included in a team, they may combine with another Branch in a similar situation to compete at the Area Competition, but they shall not be eligible to qualify for the Championships, though the individual Members shall be. **These teams will affect the number to qualify for the Championships.**

31. NUMBER OF TEAMS TO QUALIFY

OPEN

The winning team of each, and where more than 12 teams compete on the day, the second placed team.

INTERMEDIATE

1 Team from each Area will qualify. A certain number of additional Teams may be invited, depending on the number of teams competing at the Area Competitions, to make up the number of teams able to compete at the Championships. **These additional Teams will be notified by The Pony Club Office as soon as the Area Competitions have taken place.**

NOVICE

Two Teams from each Area will Qualify.

32. THE INDIVIDUAL COMPETITION

Open & Intermediate

- i) The first 3 placed individual Members to qualify.

The scores for all competitors in the Inter-Branch Team Competitions automatically count for this competition. In addition Branches may enter Individuals irrespective of whether they have entered a team or not.

The Individual Competitors will jump each of their rounds after all the Teams have jumped i.e. Teams will jump their first round followed by the Individuals first round, Teams will jump their second round followed by the Individuals second round.

In the event of equality for a team qualifying place, the Team will jump off first followed by

- a) Any other team members who according to faults over the two rounds is placed first equal

- b) Any competitor who according to faults over the two rounds is placed first equal.**

The three qualifying places for either the Open or Intermediate will be decided according to faults and time in the Jump Off or if necessary by total faults in the two rounds and time in the second round.

- c) The Championship

Faults from the first round will be carried forward to the second Round. Those competitors placed equal after the two rounds will qualify for the Jump Off which will be against the clock.

Competitors in the second round will jump in reverse order (i.e. the rider with the most faults will jump first, the clear rounds will jump last).

Eliminations and Retirements will not jump in the second round.

Unless otherwise stated above Rules and Conditions will be the same as for the Team Competition.

Novice

Qualifying places go to the first three individuals NOT in one of the qualifying teams for the Novice Championships.

33. BRANCH ENTRIES

General

- a) *Eligibility* The District Commissioner is required to certify that:
- i) All riders entered are active Members of the stated Branch of The Pony Club who have participated at a minimum of three working rallies of this or their previous Branch since 1st July in the previous year, excluding team practices and coaching, **and have been Members of The Pony Club since at least 31st January in the current year.** Attendance at camp counts as one Working Rally. The District Commissioner has discretion in the case of those who are working.
- ii) In the case of a transfer of Branch since the previous year's competition - see The Pony Club Year Book - Transfers.
- iii) All Horses entered are eligible under Rule 2.

- iv) District Commissioners may be required to substantiate the eligibility of horses and riders entered.
- b) Should a breach of eligibility subsequently be discovered, then The Pony Club Office may disqualify the offender.

Open & Intermediate Competitions

- a) **Area Competitions** Entries should be sent, together with an entry fee of **£18.00**, to the organising Branch. Details to be found in the Area Competition Schedule.

If a Branch wishes to withdraw, **£8.00** of the entry fee will be refunded by the organising Branch provided notice is received by the Secretary **10** or more days before the competition.

- b) *The Championships*

The team entered at the Championships must be the same as the one that qualified at the Area Competition.

(Also see Rule 35b)

Entries for competitors who have qualified for the Championships, should be sent on the Declaration Form provided, together with an Entry Fee of **£28.00 per Competitor** to The Pony Club, Stoneleigh Park, Kenilworth, Warwickshire CV8 2RW **not later than 7 days after their Area Competition or the following day by post and fax if the Area Competition is held after 1st August 2008.**

Novice Competitions

- a) Branches whose team/s / individual/s have qualified for the Novice Championships must declare on the entry form provided at the Area Competition together with an Entry Fee of £28.00 (inc £3 medical cover) per competitor to David Knowles, Davenport Lodge, Holmes Chapel Road, Davenport, Congleton, Cheshire, CW12 4SS, no more than 10 days after the Area Competition, if the Area Competition is held on or before 31st July, or no more than 2 days after, by fax (01477 537170) and post if the Area Competition is held on or after 1st August 2008. Entries close on Thursday 14th August but may be accepted later by arrangement.

For Qualifying Championship Teams (Novice, Intermediate & Open)

- a) Branches qualifying for the Championships but do not wish to go forward must inform the Organiser before Prize-giving so that the envelope containing the qualifying documents to be forwarded to The Pony Club Office can be given straightaway to the next highest placed team which does wish to go.
- b) Should qualified teams/individuals be unable to compete at the Championships the next competitor/team down may compete providing the substitution is made **to The Pony Club Office** prior to 3pm on the Thursday of the week before the relevant Championships.

34. ORDER OF JUMPING

After entries have been received, the order of jumping shall be drawn, but, at the organisers discretion, due regard may be given to the convenience of Branches travelling great distances. This order shall be maintained throughout the Competition, except in the case of a Jump-off, when the order shall be redrawn. Competitors who are not ready to jump in their turn may be eliminated.

a) Area Team Competitions

First Round the whole team to jump in succession.

Second Round the first members of each team followed by the second and NOT whole teams jumping in succession.

b) Championship Team Competitions - (Open and Intermediate)

First Round - the whole team to jump in succession.

Second Round - the whole team will jump in succession, teams with the highest total faults (best three) will jump first.

Teams on total zero score will jump last. Should weather or ground conditions demand this may be changed.

c) Turnout

Competitors should be judged in the same order as they compete in the first round.

35. SUBSTITUTIONS

a) Area Competitions

After the closing date for declarations no substitutions may be made of horses or riders except in cases of illness, lameness or other unavoidable circumstances which must be certified by the District Commissioner/ Representative.

In such a case.

- i) If a horse has to be substituted an alternative rider may be nominated.
- ii) If a rider has to be substituted an alternative horse may be nominated.
- iii) If a Branch enters two teams substitution may be made from one team to the other.

b) The Championships

No substitutions may be made of horses or riders except in cases of illness, lameness or other unavoidable circumstances which must be certified by the District Commissioner or his appointed Representative.

In such a case:

- i) **If a horse has to be substituted an alternative rider may be nominated.**
- ii) **If a rider has to be substituted an alternative horse may be nominated.**

Substitutions for the Individual competition are not allowed.

c) **Area Competitions and the Championships**

- i) No substitutions are allowed after the Competition has started under any circumstances.
- ii) No horse or rider replaced by a substitute may re-enter the Competition.
- iii) In all cases of substitution the District Commissioner or Appointed Representative must certify in writing that the substitute is eligible.

36. AWARDS - AREA COMPETITIONS

- a) Rosettes are awarded to the Members of the first six teams and the first six individuals.
- b) Rosettes shall be awarded to all competitors who achieve double clear rounds.
- c) Turnout Rosettes shall be awarded to the first six Teams.

37. JURY OF APPEAL

Area Competitions The Jury shall consist of the Official Steward, one of the Judges and the Organiser.

The Championships The Jury shall consist of the Official Steward, one of the Judges and such Members of the Show Jumping Committee as are present. At least three members of the Jury of Appeal must remain on the ground until half an hour after the scores have been published. The Official Steward may appoint a replacement for any member of the Jury if the need arises.

38. PROTESTS OR OBJECTIONS

Apart from the Official Steward, the Area Representative and Officials of the Competition, only District Commissioners or their appointed representatives are entitled to lodge protests or objections. Protests must be made in writing and addressed to the Organiser of the Area Competition or Secretary of the Championships. They must be accompanied by a deposit, **£10 at Area Competitions / £25 at the Championships**, which is forfeit unless the Jury of Appeal decides that there were good and reasonable grounds for the objection.

Protests or objections must be made not later than half an hour after the happening which gives rise to them or half an hour after the scores have been published. The Official shall give his decision in the first instance. If this is not accepted, the Jury of Appeal shall give their decision after investigation and this decision is final.

39. BRANCH REPRESENTATIVES

If the District Commissioner of a competing Team is unable to be present at the competition he or she must inform the Organiser of the Area Competition or Secretary of the Championships, in writing, of the name of the person appointed to be his or her representative. The Representative must carry with him a copy of the District Commissioners letter of appointment.

ADMINISTRATION NOTES
FOR AREA COMPETITION ORGANISERS

40. OFFICIAL STEWARD

The Pony Club Show Jumping Committee shall appoint an Official Steward for each Area Competition **who will contact the Organiser prior to the event to offer help/advice.** He/she shall be responsible for inspecting and approving the course in conjunction with the BSJA Judge before it is shown to the riders. He/she is authorised to insist on alterations being made if, in his opinion, the course is not in all respects within the limits laid down in the Rules or is unsuitable for the Competition. He/she has absolute discretion to forbid the use of any bit or gadget which he considers cruel and shall adjudicate on any unforeseen eventualities. He/she shall be present on the day of the Competition, to ensure that it is conducted in accordance with the Rules and to give what help and guidance may be required. He/she should satisfy himself that the Medical and Veterinary arrangements are in accordance with the rules.

He/she is responsible for ensuring that the final results sheet is completed and signed. He/she shall not be given any other duty at the Competition.

Official Stewards will retire from the Panel at 75 years of age.

41. COURSE DESIGNERS / TIMING / JUDGES / RING

The Course must be designed and built by a BSJA Panel Course Designer (Associate or above) whom Organisers should contact as far in advance as possible. The Course Designer must be present on the day of competition. Please consult your BSJA Area Representative for advice on obtaining the best available set of show jumps.

Make sure the Course Builder is sent a copy of these Rules.

**IT IS IMPORTANT THAT ONLY JUMPS OF BSJA STANDARD ARE USED
- and don't forget to order your water tray.**

TIMING

If possible, electronic timing should be used. If this is not available, two timekeepers with stop watches must be used, and there should be someone at the start and finish to signal when each competitor crosses the line.

Judges

The organiser shall appoint a minimum of three judges, two of whom shall be on the BSJA Panel. If a water jump is used with 1 or no poles, an additional BSJA Judge will be needed. All Judges shall be sent copies of these Rules.

The Ring

It is recommended that the Arena does not exceed 95 m (100 yds.) by 75 m (80 yds), as a larger Arena tends to prolong the duration of the Competition.

When the fences have arrived at the venue check that there is sufficient and adequate equipment.

A full set of BSJA Fences will probably have enough material to build a course according to the requirements in Rule 2.

Extra 'Dressing' (greenery, trees, flowers, etc.) should be provided so that the course-builder can build an attractive and inviting course.

42. MEDICAL AND VETERINARY

a) **Medical** - See Appendix B at the back of this book.

b) **Veterinary**

At the Championships a Veterinary Surgeon shall be present.

At Area Competitions and Branch events the organiser must make every effort to have a Veterinary Surgeon present, but failing that must make the best possible 'on call' arrangements with a nearby Veterinary Surgeon or Group, and must have a telephone at Control.

In both cases, a tarpaulin should be available to cover a horse should one be killed, and the telephone number of the Hunt Kennels or Knacker noted in the Secretary's Tent.

The Veterinary Surgeon and medical personnel and the Ambulance are best situated near Control.

N.B. Retired Doctors and Veterinary Surgeons are covered under The Pony Club Insurance Policy against legal liability unless covered elsewhere.

c) **IT IS STRONGLY RECOMMENDED THAT HORSES ARE VACCINATED AGAINST EQUINE 'FLU.**

43. RING STEWARDS

Organisers shall appoint stewards for the following purposes.

a) To send competitors into the ring.

b) To check saddlery and dress they should be provided with gloves and disinfectant so that they may check the bits more thoroughly.

c) To watch the practice fences.

d) To send competitors to the Turnout Judges and to assist the Turnout Judges if required.

44. TURNOUT COMPETITIONS

a) Organisers of Area Competitions shall hold Turnout Competitions.

b) Competitors shall be judged individually in the Collecting Ring before their first round and must report as a Team at least 30 minutes before the time they are scheduled to jump. A parade may be held before the second round at the discretion of the organiser, or if the Judges wish to see Teams together in order to obtain a result.

Uniformity of turnout within the team does not in itself earn extra marks.

c) Riders and ponies shall appear for judging in the clothing and saddlery in which they are competing and these shall not be changed thereafter without reference to the Official Steward.

d) Neither the Official Steward nor the Judges shall be asked to judge this competition.

- e) The Turnout Judges shall be genuine Pony Club workers with a clear and experienced knowledge of the standard required (APPENDIX A).
- f) Only Judges whose own turnout is beyond reproach should be appointed.

45. FINANCE

Charges for car and coach parking, for admission to the ground and for programmes are left to the discretion of the Organiser. Although competitors and their District Commissioner (or Appointed Representative) shall be admitted free to the ground, they could well be charged for ringside parking places. It is hoped that every effort will be made to keep costs to a minimum and to show a profit which the Organising Branch (or Branches) may retain for their own use.

46. PROGRAMME

A programme shall be provided for sale to spectators and competitors. The sponsors name shall be included in the heading. It shall give the competitor's number, forename and surname, age (as on the 1st January), Branch, name of horse and owner of horse. Columns for writing down the scores are appreciated by spectators.

The names of the Official Steward, Judges and the Jury of Appeal should be given. Additional space, if any, might well be devoted to a brief description of the show jumping, the names of other officials and an outline of the work of The Pony Club. It is a good plan to print in the programme the date and place of the Championships and to state which competitors shall qualify to take part. Advertisements from local firms can provide a source of revenue.

47. CATERING

District Commissioners of competing Branches shall be informed whether or not facilities will be provided for purchasing food and refreshments on the show ground. As some teams travel many miles to Area Competitions such facilities are invariably appreciated.

It is also suggested that if a Licensed Bar and/or other refreshments are to be on sale to the general public, mention of this is made on any posters or other advertisements.

48. PUBLICITY

Good publicity will help to make an event a financial success. General publicity for the Show Jumping as a whole is undertaken by The Pony Club Office, but additional local publicity for each Area Competition is recommended.

Information sent to the local newspapers for publication before the Competition, shows good results. It is suggested that, in addition, a small sum (say between £10 and £20) be set aside for advertisements in suitable papers, etc., and for producing and distributing a show card or poster.

49. SIGNPOSTING

The approaches to the ground should be signposted. If desired the local representatives of the AA or RAC may be asked to undertake this, but usually require two or three months' notice and they will charge for their services.

AWARDS - THE PONY CLUB SHOW JUMPING CHAMPIONSHIPS

50. Open and Intermediate

A Challenge Trophy donated by Mr. Frank Rendell will be presented to the winning Open Team.

A Challenge Trophy donated by Mrs Gill Loffet will be presented to the winning Intermediate Team.

A Challenge Trophy donated by Mrs. Judy Edwards will be presented to the winning Open Individual.

A Challenge Trophy donated by Mr & Mrs Stephen Hadley will be presented to the winning Intermediate Individual.

A Bronze Trophy & a £500 Bursary donated by Mrs Jan Boulting will be presented to the winning Open Horsemanship Team. The Bursary will be for Training with a BSJA Accredited Trainer.

Salvers shall be awarded to the members of the 1st, 2nd and 3rd placed teams, the first ten in the Individual Competitions and to the winning Open team in the Horsemanship Competition.

Rosettes shall be awarded to the members of the first ten teams in the Team Jumping Competitions, the first ten in the Individual Competitions and the first six individuals in the Horsemanship Competition.

Salvers shall be awarded to the 'Best Turned-out Team' and Rosettes to the first six teams.

Rosettes shall be awarded to all competitors who achieve 'Double Clear' rounds.

A commemorative award will be given all competitors taking part.

A Parade (for all competitors) will take place straight after the first round of both the Open & Intermediate Team competitions has finished, so that Tack & Turnout and Horsemanship prizes may be awarded.

Overseas Branches

Overseas Branches may be invited to compete at these Championships.

They will be awarded appropriate rosettes but will not be eligible for any prizes or bursaries.

Novice Championship Awards

TEAMCHAMPIONSHIP

Championship Trophy to the Winning Team

Rosettes to the First Ten Teams

Prizes to the First Six Teams

The Alan Tomlinson Award to the Best Turned Out Team and rosettes to the First Six Teams

INDIVIDUALCHAMPIONSHIP

Championship Trophy to the Winning individual

Rosettes to the First Ten Individuals

Prizes to the First Six Individuals

Commemorative Awards to All Competitors

GUIDELINES FOR TURNOUT JUDGES

SOME POINTS TO LOOK FOR

HORSE

- a) Healthy appearance
- b) Well Groomed
- c) Appropriately trimmed
- d) Tidy mane and tail
- e) Well shod
- f) Clean, correctly fitted saddlery, in good repair
- g) If used, correct and tidy boots and bandages
- h) Proper use of keepers, martingales, etc.
- i) Polished bits, stirrups and other metal ware
- j) Any other points which may arise

RIDER

- a) **Plain equipment is recommended.
Any extra detail will be marked down.**
- a) Tidy hair and hat
- b) Clean, workmanlike clothing
- c) Smart shirt with tidy collar.
- d) Neatly tied stocks or ties
- e) Garter straps (when boots permit)
- f) Clean, correctly fitting spurs and straps
- g) Clean badge
- h) No gimmicks which offend the eye

MEDICAL COVER

The following requirements are common to all events: -

1. There shall be An Appointed Person, a First Aid Point (e.g. Tent, Caravan, Horsebox etc.) and a Trained First Aider.

It is the responsibility of the Organiser to have the appropriate cover for the type of event, taking into account the number of participants and spectators. The most important thing is that Organiser carries out a written Risk Assessment.

As part of the Risk Assessment the Organiser will decide the appropriate level of cover required. At the very minimum every event must have an Appointed Person, a Trained First Aider and a mobile phone or other means of communication to the emergency services

2. Prior to the Event
 - a) The Organiser **MUST** inform the appropriate County Ambulance Service/ Trust. The Organiser should provide details of the event, including dates, types of competition, ranges of ages of the competitors, details of medical/first aid cover, a precise location of the event, to include the postcode, Ordnance Survey grid reference point and an agreed access/ rendezvous point (RVP) for the road ambulance.
 - b) A letter of confirmation must be exchanged with any Medical supplier (Health & Safety Rule Book Appendix C). The letter will agree the first aid requirement for the day. A copy of the document "Ambulance Personnel and Ambulances" (Appendix D) should be included with the letter of confirmation when an ambulance is required.
 - c) The Organiser should prepare a 'Medical Officer's pack' in advance of the event to include:-
 - Notes for the Competition Medical Officer (H&S Rule Book Appendix E)
 - Pony Club guidelines for *first aid* cover
 - Incident/Accident forms
 - Concussion forms
 - Event programme with planned times
 - Map of the Showground where applicable
3. At the Event
 - a) The procedure for contacting the emergency services must be agreed with the Appointed Person, First Aiders and Medical Provider
 - b) Appropriate emergency telephone numbers should be listed and a copy attached to the Accident Book lodged at the Secretary's office
 - c) Accident Reporting - The appropriate forms, as detailed in The Pony Club Health and Safety document, **MUST** be completed in the event of any accident

- d) Insurance - The Pony Club Third Party Legal Liability Insurance Policy is extended to give cover for all Pony Club Competitions and Championships. Details of this insurance are given in 'Administrative Notes' in the current issue of The Pony Club Year Book. In the event of any accident or damage occurring to a Third Party or the property of a Third Party (including the general public and competitors) no liability should be admitted and full details should be sent at once to Pony Club Headquarters. A copy of the Evidence of Insurance should be displayed.
- e) Basic Standards of Medical Care
- Concussion - In the event of concussion, which may occur without loss of consciousness, riders are not allowed to ride again and an examination by a doctor is compulsory, immediately at the event, or following transfer to hospital.
 - Continuing after a fall - A rider must not be allowed to remount after a fall if there is any element of doubt as to their fitness, irrespective of the wishes of parents, trainers etc. Further participation may be possible following medical examination.

GUIDELINES FOR MINIMUM STANDARDS

It should be noted that these are minimum levels of first aid cover, the appropriate level of cover must be decided as part of the organiser's risk assessment for the event. The table sets out the suggested level of first aid cover that would be appropriate for a variety of Pony Club events.

Show Jumping

A qualified First Aider should be present throughout the event.

DEFINITIONS

1. Appointed Person

Someone appointed to take sole charge of communications in the event of an accident. It may be appropriate for the Trained or Qualified First Aider to be the Appointed Person provided they are part of the Pony Club team organising the activity.

2. First Aid Point

A tent, caravan or horsebox where first aid can be administered in privacy.

3. Trained First Aider

A person who has received a certificate for attending a course run by HSE registered trainers. This qualification must be revalidated after not more than three years.

4. Qualified First Aider

A person who holds a First Aid at Work qualification (HSE 4 day course). This qualification must be revalidated after not more than three years.

MINIMUM FIRST AID COVER AT PONY CLUB COMPETITIONS		Appointed Person	First Aid Point	Trained First Aider	Qualified First Aider	
SHOW JUMPING	Practice	✓	✓	✓		
	Branch Event	No More than 25	✓	✓	✓	
		More than 20	✓	✓		✓
	Branch Event with open Class equivalent to BE Pre-Novice or greater	No More than 25	✓	✓		✓
		More than 20	✓	✓	✓	✓
	Area Competition		✓	✓	✓	✓

Note: At multi-discipline events where the phases are running concurrently the appropriate cover is required for each phase. Where the phases are continuing in close proximity one first aid team may be able to cover both phases. If this is done all phases must stop when the first aid team are attending a casualty.

It should be stressed to invited First Aid Officials, the importance of being on the ground prior to the advertised start time as competitors may not start before these personnel are in place.

Standard letter to be sent to County Ambulance Service two weeks prior to an event.

To: County Ambulance Service
Manager of the A & E Department

Copy: A & E Consultant

I am writing to inform you of the *Blankety Blank* Branch of The Pony Club's One Day Event that is taking place on Monday 1st April 2002.

The event takes place at:

FULL ADDRESS INCLUDING POSTCODE AND PHONE NUMBER

The OS grid reference is

sheet no. + 6 figure no.

There is/is not a suitable area for an air ambulance to arrive if necessary.

The event will start at 0900 and should be finished by 1700. We expect there to be 75 competitors, aged between 4 and 21 and 200 spectators.

The appointed Medical Officer for the event is (if appropriate)

Dr Makemebetter

I, or someone acting on my behalf, will liaise with Ambulance Control to arrange, if necessary, a suitable rendezvous point for the ambulance.

I hope this is all the information that you require but please do not hesitate to contact me if it is not.

Tel. No : Mobile : e-mail :

*Please note:

A suitable space for an air ambulance to land is usually considered to be a fairly flat space approx. 50ft by 50ft, clear of any trees, overhead pylons/cables or any other arial obstructions and on reasonably hard standing.

**THE PONY CLUB HORSE & PONY SHOW JUMPING
AREA COMPETITIONS 2008**

- 1 **23rd July** **Burgie, Forres**
Mrs J Downie, (Moray & Nairn), Ellands of Brodie, Forres, Moray IV36 2TE
Tel: 01309 641483
- 2 **6th July** **Todburn Equestrian Centre**
Mrs E Carmichael, (Morpeth Hunt), Todburn East Farm, Long Horsley, Morpeth,
Northumberland ME65 8QX Tel: 01670 788234
- 3 **5th August** **Port Royal EEC**
Mrs S Cawood, (MiddletonHunt), Strying House Farm, Givendale, Pocklington, York,
YO42 1TL (01759 368430)
- 4 **19th July** **Royal Lancashire Show**
Mrs L Jenkinson, (Holcombe Hunt), 5, Pemberlei Road, Aspull, Wigan, Lancashire
WN2 2SX Tel: 01942 523870
- 5 **5th August** **Lower House Farm, Llanymynech**
Mrs S Morgan, (Berwyn & Dee), Dingle Leys, 5 Aston Square, Oswestry, Shropshire
SY11 4LR Tel: 01691 611806
- 6 **5th August** **Hargate Arena, Derby**
Mrs R Crabtree, (Meynell Hunt), Thatched Cottage, Shirley, Ashbourne, Derbys
DE6 3AS Tel: 01335 360280
- 7 **3rd August** **Berriewood Farm, Condover**
Mrs J Barker, (South Shropshire Hunt), Chatwall Lawn, Chatwall, Church Stretton,
Shropshire SY6 7LD Tel: 01694 771311
- 8 **5th August** **TBC**
Mrs C Underhill, (Puckeridge Hunt Western), New House, Greenhall Farm, Bramfield,
Hertford, Hertfordshire SG14 2QQ Tel: 01992 582359
- 9 **12th July** **Thornbury**
Helen Rowe, (Berkeley Hunt), Arden, Combe, Wotton-under-Edge, Gloucestershire
GL12 7NF
- 10 **5th August** **Calcourt Equestrian, Caer Howell**
Dr K Lewis, (David Davies), Cae Colley, Mochdre, Newtown, Powys, SY16 4JN
(01686 626390)
- 11 **26th July** **TBC**
Dalice Wigg, (Ashford Valley), Hillside, Mill Hill, Ashford Road, Kingsworth, Kent
TN2 3EW Tel: 01233 611563
- 12 **26th July** **The College Equestrian Centre, Keysoe**
Mrs S Millard, Manor Farm, Church Road, Westoning, Bedfordshire, MK45 5JW
Tel: 01525 718502
- 13 **3rd August** **Berkshire College of Agriculture**
Mrs J Campbell, (Sandown Chase), Treetops, Common Lane, Claygate, Surrey
KT10 0HY Tel: 01372 467810
- 14 **26th or 27th July** **TBC**
TBC
- 15 **TBC** **TBC**
Mrs D Custance-Baker, (Silverton Hunt), Pynes, Upton Pynes, Exeter, Devon EX5 5EF
Tel: 01392 434075
- 16 **29th July** **Royal Cornwall Showground**
(North Cornwall)
- 17 **9th July** **Maddybenny Farm**
Mrs White, (Route hunt), Maddybenny Farm, Atlantic Road, Coleraine, Co Derry, BT52
2PT (028 70823603)
- 18 **TBC** **TBC**
TBC
- 19 **29th July** **Ingliston Equestrian Centre**
Mrs C Morrow, (Lanark & Renfrewshire Hunt), Asker farm, Carmen Road, Cardross,
Argyll & Bute G82 5ET Tel: 01389 841334